**CURRICULUM VITAE**

**DWI WISNU SUSILO, ST**

**Simo Pomahan Baru Barat 6/8**

**Surabaya 60181**

1. **PERSONAL DETAIL**
2. Place and Date of Birth : Surabaya, August 03, 1986
3. Citizenship : Indonesian
4. Sex : Male
5. Religion : Moslem
6. Marital Status : Married
7. Address : Simo Pomahan Baru Barat 6/8
8. Telephone : 085203631855
9. Email : dwiwisnu2@gmail.com
10. **FORMAL EDUCATION**

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| --- | --- | --- | --- | --- | --- |
| **LEVEL** | **PERIODE** | **SCHOOL NAME** | **CITY** | **MAJOR** | **GPA** |
| Bachelor’s Degree | 2006-2011 | Sekolah Tinggi Tehnik Surabaya (STTS) | Surabaya | Electrical Engineering | 2,75 |
| Senior High Shcool | 2002-2006 | SMK Negeri 5 Surabaya | Surabaya | Electrical Engineering | 8,9 |
| Junior High Shcool | 1999-2002 | SMP Taman Pelajar | Surabaya |  |  |
| Elementery High Shcool | 1993-1999 | SD Negeri Simomulyo I | Surabaya |  |  |

1. **SKIILS**
* Microsoft Office : Excel, Word, Power Point, & Visio
* Microsoft Project
* Photoshop
* Corel Draw
* Autocad 2D
* Trouble shooting Computer.
1. **Working Experience**
* PT. Atamora Tehnik Makmur, as Project Procurement Engineering Support at CNOOC Banuwati K-Project Gas Compressor Platform, Surabaya.

Start march 18, 2013 Present (1 Years 10 Month).

**Job Description :**

* Sourcing qualified contractors (Structural, mechanical, electrical, Instrument & Services) for the project.
* Ensures that the procurement process within project follow procurement procedure.
* Assists tender/project team to issue RFQ.
* In cooperation with the Lead Engineer to prepare Vendors & Suppliers list for the project.
* Ensure that the technical specification proposed by vendors and suppliers conform to the Client’s requirement.
* Release PO (Purchase Order) or OC (Order Confirmation) for deal approved project.
* Ensure material arrive on schedule.
* Calculation TKDN ( Tingkat Kandungan Dalam Negeri ) after project completion.
* PT. Atamora Tehnik Makmur, as Procurement Engineering Support at SANTOS Pty.Ltd Callout Fabrication & Modification Services. Lamongan Shore base.

 Start May 18, 2012 - November 05, 2012 (6 Month).

 **Job Description :**

* Prepare blanket release (BR) as request Company.
* After release BR for company, Procurement searching for vendor supply.
* Release PO (Purchase Order) for deal approved project.
* Prepare for Invoice.
* Prepare Time sheet for workers.
* Calculation TKDN ( Tingkat Kandungan Dalam Negeri ) after project completion.
1. **Organization Experience**
* HIME (Himpunan Mahasiswa Electro) as Secretary Period 2008-2010.
* Committee Robosumo period 2006-2007